

Kevin Fox

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EDUCATION

Master of Arts in Graphic Design

State University of New York at Oswego

December 2009

Grade Point Average 3.33

Bachelor of Arts in Music Industry

State University of New York at Oneonta

August 2002

Associate of Arts in Humanities

Onondaga Community College

August 1999



SOFTWARE EXPERIENCE

Adobe (Photoshop, Illustrator, Flash, Dreamweaver, Premiere, InDesign)

Final Cut Pro

QuarkXpress

Microsoft (Word, Power Point, Excel, Outlook)

Windows Movie Maker

Sony (Acid, Soundforge)

GRADUATE COURSEWORK

Graduate Digital Illustration-Emphasis placed on creative use of digital technologies and microcomputer applications.

Graduate Graphic Design-Studio experience in areas of planning and designing the integration of text and illustration to produce graphic communication products.

WORK EXPERIENCE

Graphic Design Freelancing

August 2009-Present

- Created promotional palm cards for five political candidates in Jefferson County
- Created promotional palm card for candidate in Onondaga County
- Created 4-series poster for Syracuse Real Food

Senior Customer Service Representative

November 2004-January 2008

Honeywell Utility Solutions-East Syracuse, NY

- Validated invoices submitted by contractors for appropriate measures and pricing
- Reviewed and approved work scopes from energy audits, completed by contractors
- Trained and supervised multiple individuals; taught database systems to new employees
- Problem-solved customers with their needs via inbound/outbound calls and also through a triage process

Breakdown Coordinator

January-June 2004

Volvo Action Service-Greensboro, NC

- Handled large truck emergency breakdowns via inbound/outbound calls, set up roadside assistance

Promotions Coordinator

October 2003-January 2004

Clear Channel-Greensboro, NC

- Executed on-site station promotions/remotes. Liaison between programming/sales/clients

Selling Specialist

October 2002-July 2003

JC Penney (Fine Jewelry)-Syracuse, NY

- Inventory control of diamonds and customer service

Intern

June-September 2002

WAER Radio (Jazz 88)-Syracuse, NY

- Scheduled, conducted, recorded phone and in-field interviews. Developed news stories concerning these interviews.
- Produced promotional items for specific programming. Set up soundboard to record satellite feeds.
- Reorganized/streamlined entire file system of clients and donors to the radio station

References Available Upon Request